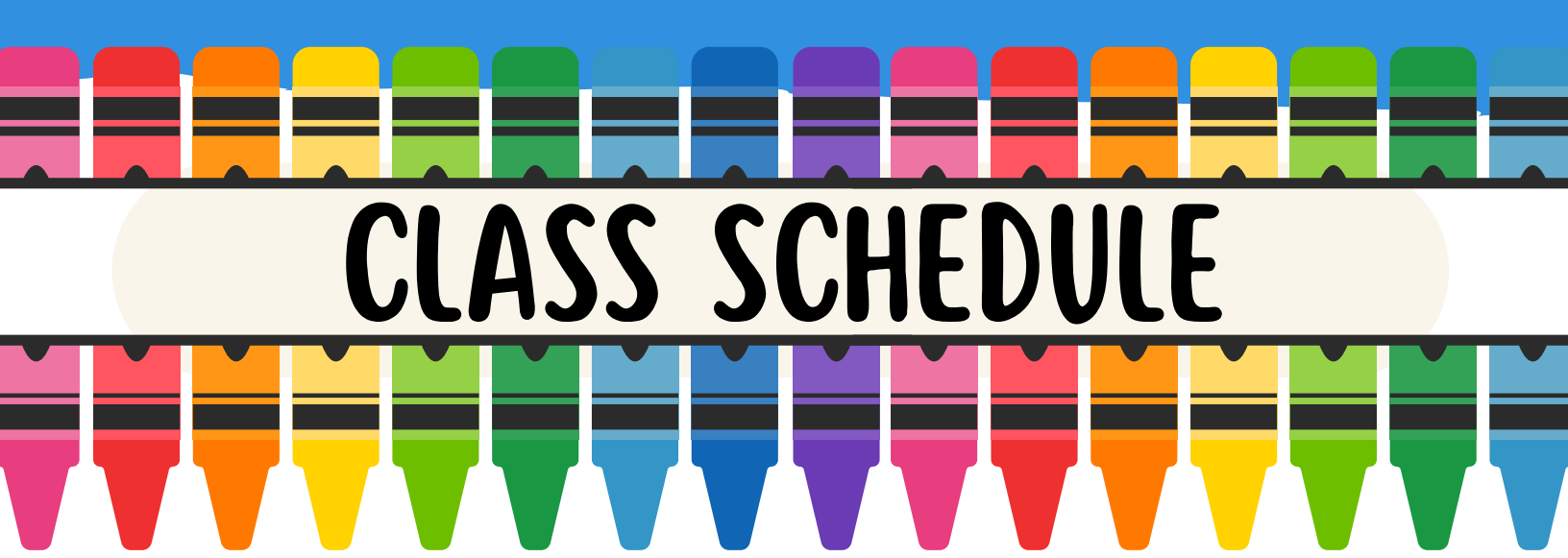




2026-2027



CLASS SCHEDULE

3 YEAR OLDS & 4 YEAR OLDS
MIXED CLASSES

TWICE WEEKLY ATTENDANCE
TUESDAYS & THURSDAYS
MORNINGS
9:00AM-12:00PM

OR

ONCE WEEKLY ATTENDANCE
TUESDAYS OR THURSDAYS
MORNINGS
9:00AM - 12:00PM



YEAR AT A GLANCE

SEPTEMBER

CLASSROOM
ROUTINES,
FRIENDSHIP & SAFETY



HERE IS A BRIEF OVERVIEW
OF THE THEMES YOUR CHILD
WILL BE LEARNING THROUGHOUT
THE SCHOOL YEAR!



OCTOBER

FALL, THANKSGIVING
& HALLOWEEN
ACTIVITIES



NOVEMBER

ART, REMEMBRANCE
DAY & SPACE



DECEMBER

CHRISTMAS &
WINTER PROJECTS



JANUARY

NEW YEARS
BODY & MIND
AWARENESS



FEBRUARY

VALENTINE'S DAY &
FRIENDSHIP



MARCH

EASTER THEME, ST.
PATRICKS DAY &
ANIMALS



APRIL

SPRING THEME
EARTH DAY

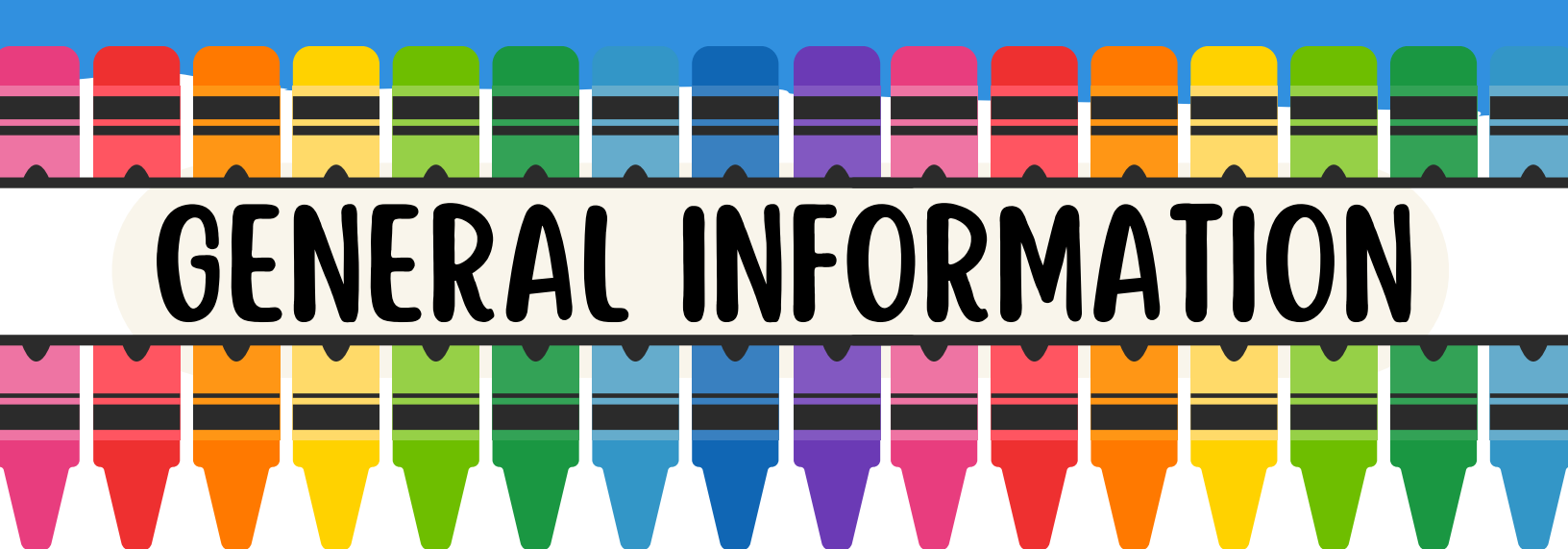


MAY

MOTHER'S DAY
OCEAN THEME &
GRADUATION!



GRADUATION IS RESERVED
FOR OUR 4-YEAR-OLD
STUDENTS WHO WILL BE
HEADING INTO KINDERGARTEN



GENERAL INFORMATION

CLASS INFORMATION

- CLASS SIZES WILL NOT EXCEED 11 STUDENTS, AND BE NO LESS THAN 5 STUDENTS.
- CHILDREN MUST BE AT LEAST 3-YEARS OF AGE BY DECEMBER 31ST OF ENROLLMENT YEAR TO ENTER THE PROGRAM
- STUDENTS MUST BE BROUGHT INTO THE PLAYSCHOOL BY A PARENT/GUARDIAN NO MORE THAN 10 MINUTES PRIOR TO CLASS START
- NOTICE IN ADVANCE MUST BE GIVEN IF SOMEONE OTHER THAN THE PARENT/GUARDIAN WILL BE PICKING UP YOUR CHILD

FOOTWEAR MUST BE WORN AT ALL TIMES INSIDE THE PLAYSCHOOL. PLEASE SEND YOUR CHILD TO PLAYSCHOOL IN WEATHER APPROPRIATE CLOTHING SO WE MAY ENJOY PLAY OUTSIDE AS WELL!

PLEASE ENSURE ALL OF YOUR CHILD'S ITEMS ARE LABELLED.

SCHOOL SUPPLIES

- CLEAN INDOOR SHOES
- WATER BOTTLE
- BACK PACK
- HEALTHY SNACK
- BOX OF KLEENEX
- EXTRA CLOTHING IN CASE OF ACCIDENTS

THE PLAYSCHOOL FOLLOWS THE SUNWEST SCHOOL DIVISION CALENDAR

THE PLAYSCHOOL FOLLOWS THE SUNWEST SCHOOL DIVISION CALENDAR

SUN WEST SCHOOL DIVISION 2026-27 SCHOOL CALENDAR (Traditional)



KEY	
	Student first/last day
	No school
	Statutory holidays
	Teacher professional development (no school)
	No school in lieu of student-parent-teacher conferences
1	Date 300/day (PD)
2	Day in 6 day cycle 315/day (instruction)
Instructional /Oper: 182 194	
Student days: Semester 1 91	
Semester 2 91	

AUGUST ^{0 4}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER ^{19 20}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER ^{20 21}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER ^{19 20}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER ^{14 14}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY ^{19 20}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY ^{15 15}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH ^{19 19}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL ^{19 20}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY ^{19 20}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE ^{19 21}						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			



IN THE 2026/27 SCHOOL YEAR WE WILL START CLASSES SEPTEMBER 15TH AND END CLASSES MAY 25TH HAVE THE GRADUATION FOR THE 4 YEAR OLDS ON MAY 27TH.

CLASS COMMUNICATION

EMAIL WILL BE OUR PRIMARY FORM OF COMMUNICATION THIS YEAR. IMPORTANT INFORMATION, REMINDERS, UPDATES, AND ANNOUNCEMENTS FROM THE PLAYSCHOOL AND EDUCATOR WILL BE SENT BY EMAIL.

TO MAKE SURE YOU DON'T MISS ANYTHING, PLEASE ADD OUR PLAYSCHOOL EMAIL ADDRESS TO YOUR CONTACTS OR SAFE/TRUSTED SENDERS LIST AND CHECK YOUR JUNK/SPAM FOLDER IF YOU ARE EXPECTING AN EMAIL FROM US.

WE WILL USE EMAIL TO KEEP FAMILIES INFORMED THROUGHOUT THE SCHOOL YEAR, INCLUDING INFORMATION ABOUT:

- UPCOMING EVENTS AND IMPORTANT DATES
- CLASSROOM UPDATES AND REMINDERS
- PLAYSCHOOL ACTIVITIES AND ANNOUNCEMENTS
- CHANGES OR INFORMATION THAT PARENTS NEED TO KNOW
- SHARING PHOTOS

PLEASE MAKE SURE WE HAVE A CURRENT EMAIL ADDRESS FOR YOUR FAMILY AND KEEP AN EYE ON YOUR INBOX THROUGHOUT THE SCHOOL YEAR!

 **PLAYSCHOOL EMAIL:**
OUTLOOKPLAYSCHOOL@GMAIL.COM

POTTY TRAINING POLICY

PART OF LEARNING THROUGH THE PLAYSCHOOL INCLUDES POTTY TRAINING. WE UNDERSTAND THAT THESE ARE YOUNG CHILDREN AND THAT THERE ARE MOMENTS WHERE ACCIDENTS HAPPEN, WHICH IS WHERE WE REQUEST A CHANGE OF CLOTHES. OUR EDUCATOR WILL BE ASKING EACH CHILD IF HE/SHE WILL BE NEEDING TO USE THE WASHROOM THROUGHOUT THE CLASS, AS A FRIENDLY REMINDER AND TO HELP SET UP A ROUTINE.



LATE PICK UP POLICY

PLEASE NOTE CLASS START AND END TIMES. PARENTS/GUARDIANS ARE REQUIRED TO PICK UP THEIR CHILDREN, NO LATER THAN THE END TIMES NOTED. IF YOU ARE UNABLE TO PICK UP YOUR CHILD AT THE SCHEDULED TIME, PLEASE NOTIFY THE PLAYSCHOOL AS SOON AS POSSIBLE. LATE PICK UP PROCEDURES WILL ALWAYS BE IN PLACE, EVEN IF WE ARE AWARE THAT YOU WILL BE LATE.

- 1ST OFFENSE: A WRITTEN WARNING WITH DOCUMENTATION AND A SIGNATURE FROM THE PARENT
- 2ND OFFENSE: \$5 CHARGE PER 5 MINUTES YOUR CHILD STAYS LATE

SICK CHILDREN POLICY

STUDENTS SHOULD NOT ATTEND PLAYSCHOOL ON DAYS THAT THEY ARE ILL (FEVER, VOMITING, DIARRHEA, ETC.). SHOULD YOUR CHILD BECOME SICK AT PLAYSCHOOL, WE WILL MAKE EVERY EFFORT TO CONTACT YOU, OR YOUR EMERGENCY CONTACT TO PICK UP YOUR CHILD.

IF YOUR CHILD PRESENTS SIGNS OR SYMPTOMS OF ILLNESS, PLEASE DO NOT BRING THEM TO PLAYSCHOOL. CHILDREN NEED TO BE FEVER AND SYMPTOM FREE WITHOUT THE AID OF MEDICATION FOR 24 HOURS PRIOR TO RETURN TO CLASS.

IN CASE OF ABSENCE FROM CLASS, PLEASE NOTIFY THE PLAYSCHOOL EDUCATOR. IN THE EVENT THAT YOU MISS YOUR SCHEDULED DAY OF PLAYSCHOOL DUE TO SICKNESS OR OTHER OBLIGATION, THE PLAYSCHOOL CANNOT ACCOMMODATE YOUR CHILD ON ANOTHER DAY AS A REPLACEMENT DAY. IF YOUR CHILD WOULD LIKE TO COME AN EXTRA DAY, A DROP-IN FEE WILL APPLY.



VOLUNTEER POLICY

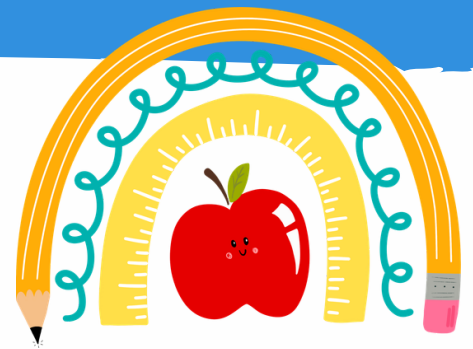
THE OUTLOOK & DISTRICT PLAYSCHOOL IS A NON-PROFIT ORGANIZATION, RAN BY A VOLUNTEER BOARD. THIS BOARD IS MADE UP PRIMARILY OF PARENTS OF OUR STUDENTS. JOINING THE PARENT BOARD COUNTS AS YOUR VOLUNTEER COMMITMENT.

TOY CLEANING IS A PROCEDURE PERFORMED BY TWO VOLUNTEERS ONCE MONTHLY TO HELP REDUCE THE TRANSMISSION OF PATHOGENS. THIS PRACTICE IS ENFORCED BY THE PUBLIC HEALTH INSPECTOR. THERE WILL BE A SIGN UP SHEET ON THE BULLETIN BOARD AT THE PLAYSCHOOL. PLEASE CHOOSE A DATE THAT WORKS BEST FOR YOUR FAMILY. IF YOU HAVE NOT CHOSEN A DATE BY OCTOBER 1ST A DATE WILL BE ASSIGNED TO YOU. TOY CLEANING COUNTS AS 1 VOLUNTEER HOUR.

AS A NON-PROFIT ORGANIZATION, WE RELY HEAVILY ON FUNDRAISING AS OUR SOURCE OF INCOME. THIS ALLOWS US TO ENHANCE OUR PROGRAMMING CHOICES AND TO SUPPLEMENT OPERATING COSTS (I.E. RENT, SUPPLIES, ETC.) WE ASK THAT ALL PARENTS BECOME INVOLVED IN OR SUPPORT THE FUNDRAISING OPPORTUNITIES PRESENTED BY YOUR PEERS. OUR PROPOSED FUNDRAISERS WILL FOLLOW ON THE NEXT PAGE.

EACH FAMILY IS EXPECTED TO PARTICIPATE IN A MINIMUM OF 4 HOURS VOLUNTEERING PER CHILD (I.E. TOY CLEANING, FIELD TRIPS, SPRING TRADESHOW, ETC.) IN ORDER TO RECEIVE A REFUND OF THEIR \$100 VOLUNTEER FEE AT THE END OF THE SCHOOL YEAR. IF THE 4 HOURS/PER CHILD HAVE NOT BEEN MET, \$25/HOUR VOLUNTEERED WILL BE REFUNDED.

FUNDRAISING PLAN



HERE IS OUR PROPOSED FUNDRAISING PLAN FOR THE YEAR. OUR LARGER EVENTS REDUCE THE MONTHLY FUNDRAISERS, BUT THEY DO REQUIRE VOLUNTEER SUPPORT TO MAKE THEM A SUCCESS.

FALL 2025

- MABEL'S LABELS (YEAR ROUND)
- ART SHOW & COOKIE NIGHT INCLUDING 50/50 SQUARES

WINTER

- T.B.D.
- SARCAN FUNDRAISING (YEAR ROUND)

SPRING

- HOP INTO SPRING TRADESHOW INCLUDING 50/50 CHICKEN POOP BINGO AND A SILENT AUCTION
- PRINCE & PRINCESS TEA PARTY

OTHER IDEAS

- DOUGH TO GO, HOT CHOCOLATE AND DRY MIXES, PIZZA KITS, COOKIE DOUGH, COOKIE DECORATING KITS, ECT.
- PLAYSCHOOL COOKBOOK/ E COOKBOOK/ COOKBOOK CALENDAR
- SEASONAL THEMED PHOTOS OR CLASS PHOTOS
- PLAYSCHOOL CLASSROOM RENTAL FOR EVENTS
- RAFFLE TABLE
- GIFT WRAPPING AT JACQ'Y JAYE'S (CLOSER TO CHRISTMAS)

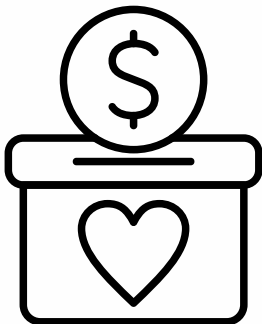
PAST FUNDRAISERS

- GROWING SMILES SPRING PLANTS OR WINTER ARRANGEMENTS
- SUMMER BBQS

PLANNED ATTENDANCES

- ATTEND COMMUNITY OPEN HOUSE
- ATTEND CHRISTMAS TRADESHOW IN NOVEMBER
- HAVE A FLOAT FOR CANADA DAY PARADE
- ATTEND MOTHER'S DAY MARKET
- ATTEND PRAIRIE FESTIVAL
- ATTEND POTATO FESTIVAL

HAVE A FUNDRAISING IDEA? PLEASE LET US KNOW! MESSAGE US THROUGH SEESAW, OR EMAIL OUTLOOKPLAYSCHOOL@GMAIL.COM



Year-round fundraiser



Here's how you can donate your recycle
refund to Outlook Playschool via
SARCAN:

- Go to any SARCAN location's drop
& go Kiosk
- Select "Already have an account"
- Type "Outlook Playschool"
- Choose our organization to receive
your recycle refund as a donation!

Year-round fundraiser



mabel's labels

FUNDRAISING

1. Go to
mabelslabels.ca
2. Click on support
fundraiser
3. Type in Outlook &
District Playschool
4. Then click Shop
Now



FIELD TRIPS & SUBSTITUTE TEACHING



WE ARE MAKING PLANS FOR OUR STUDENTS TO BE ABLE TO VENTURE OUT OF THE PLAYSCHOOL. SUCH EXCURSIONS WILL REQUIRE PARENT VOLUNTEERS. NOTICE OF THESE PLANNED EXCURSIONS WILL BE POSTED IN THE MONTHLY NEWSLETTER. PLEASE LET OUR EDUCATOR KNOW A.S.A.P. IF YOU CAN HELP WITH YOUR CHILD'S CLASS.

IN THE EVENT OF AN ABSENCE BY OUR EDUCATOR WE WILL BE LOOKING FOR PARENTS TO VOLUNTEER AS A SUBSTITUTE TEACHER FOR YOUR CHILD'S CLASS. A LESSON PLAN AND AN ACTIVITY WILL BE READY IN THIS EVENT. PLEASE LET US KNOW IF WE CAN ADD YOU TO THE SUBSTITUTE TEACHER LIST.

THIS COUNTS TOWARDS YOUR MINIMUM VOLUNTEER COMMITMENT WITH THE PLAYSCHOOL.

PLEASE NOTE THAT WE ARE NOT A PEANUT FREE FACILITY. WE FOLLOW THE SUN WEST SCHOOL DIVISION POLICY, PROVIDED THAT NO STUDENTS HAVE ALLERGIES WE WILL ALLOW SNACKS WITH PEANUTS OR OTHER TREE NUTS INTO THE FACILITY.

CLASS PARTIES

CLASS PARTIES USUALLY OCCUR DURING HALLOWEEN, CHRISTMAS, VALENTINE'S DAY, EASTER & GRADUATION.

THESE EVENTS MAY REQUIRE PARENTS TO HELP WITH SUPPLYING SNACKS FOR THE STUDENTS TO SHARE.

NOTICE OF PARTIES WILL BE POSTED IN THE MONTHLY NEWSLETTERS.

EMERGENCY POLICY

IN THE EVENT OF A SITUATION WHERE THE SAFETY OF THE CHILDREN IS COMPROMISED, VIA FIRE OR OTHER SUCH EMERGENCY, THE CHILDREN WILL BE EVACUATED IN A TIMELY AND REHEARSED MANNER TO THE OUTLOOK POST OFFICE. IT IS IMPERATIVE THAT PARENTS WAIT FOR US TO CONTACT THEM BEFORE ATTEMPTING TO ENTER THE PLAYSCHOOL UNDER UNSAFE CONDITIONS. WE WILL FOLLOW EMERGENCY PROTOCOL AND MAKE EVERY EFFORT TO CONTACT YOU AS SOON AS POSSIBLE.

DISCIPLINE POLICY

THE PLAYSCHOOL HAS A ZERO TOLERANCE POLICY FOR INAPPROPRIATE LANGUAGE, OR DANGEROUS BEHAVIOR FROM ANY CHILD. IF THIS IS A PROBLEM THE FOLLOWING WILL OCCUR:

- 1ST OFFENCE - CHILD WILL BE PLACED IN A TIME-OUT AND IT WILL BE EXPLAINED BY OUR EDUCATOR WHAT INAPPROPRIATE BEHAVIOR OCCURRED AND THAT IT CANNOT BE USED AT PLAYSCHOOL. PARENT/GUARDIAN(S) WILL BE NOTIFIED.**
- 2ND OFFENCE (SAME DAY) - PARENT/GUARDIAN(S) WILL BE CONTACTED AND ASKED TO TAKE THEIR CHILD HOME FOR THE REMAINDER OF THE DAY. THE CHILD WILL BE ALLOWED TO RETURN ON THEIR NEXT SCHEDULED DAY.**
- IF THIS BECOMES A RECURRING PROBLEM, IT WILL BE AT THE DISCRETION OF THE EDUCATOR AND BOARD TO HANDLE SUSPENSION AND/OR WITHDRAWAL FROM THE PROGRAM.**

PLAYSCHOOL FEES

ALL REGISTRATION FEES (WITH THE EXCEPTION OF DROP-IN DAYS) INCLUDE A ONE TIME, NON-REFUNDABLE \$60 ADMINISTRATION FEE. MONTHLY REGISTRATION FEES ARE DUE BY THE 1ST OF EACH MONTH WITH THE PAYMENT PLAN. IF PAYMENT IS PAID AFTER THE 1ST, LATE FEES WILL BE APPLIED TO THE FOLLOWING MONTHS FEE. PLEASE SPEAK TO A BOARD MEMBER IF YOU WOULD LIKE TO KNOW MORE ABOUT OUR PAYMENT PLANS OR IF YOU'D LIKE TO PAY IN FULL AT THE BEGINNING OF THE SCHOOL YEAR.



FEES DO NOT INCLUDE THE \$100 VOLUNTEER FEE. THIS WILL BE INCLUDED ON YOUR REGISTRATION INVOICE AND IT WILL BE REFUNDED TO YOU AT THE END OF THE SCHOOL YEAR, PROVIDED YOU HAVE COMPLETED YOUR MINIMUM 4 HOUR VOLUNTEER COMMITMENT.



ALL FAMILIES ARE REQUIRED TO PAY THE VOLUNTEER FEE EVEN IF RECEIVING TUITION SUPPORT.

WITHDRAWING A STUDENT

FAMILIES ARE PROVIDED WITH A TWO-WEEK GRACE PERIOD (STARTING THE FIRST DAY OF CLASSES) IN WHICH, IF YOU WITHDRAW YOUR CHILD FROM THE PROGRAM, THE REMAINING FEES (LESS THE \$60 NON-REFUNDABLE ADMINISTRATION FEE) WILL BE REFUNDED. ANY UNDEPOSITED FUNDS AND REGISTRATION/PERSONAL INFORMATION WILL BE RETURNED TO THE PARENT/GUARDIAN WITHIN TWO-WEEKS OF WITHDRAWAL.

AFTER THE TWO-WEEK GRACE PERIOD THE COMPLETE REGISTRATION (LESS THE \$60 VOLUNTEER FEE) WILL NOT BE REIMBURSED.

WITHDRAWING A STUDENT AFTER REGISTRATION, BEFORE THE SCHOOL YEAR STARTS WILL RESULT IN A REIMBURSEMENT OF FEES (LESS THE \$60 NON-REFUNDABLE ADMINISTRATION FEE) AND RETURN OF REGISTRATION/PERSONAL INFORMATION WITHIN TWO-WEEKS OF WITHDRAWAL.

THE PLAYSCHOOL RESERVES THE RIGHT TO REQUEST WITHDRAWAL OF ANY CHILD DURING THE YEAR, UPON THE DISCRETION OF OUR EDUCATOR AND OUR BOARD. IF THIS OCCURS, YOU WILL BE REIMBURSED THE REMAINDER OF YOUR FEES (LESS THE \$60 NON-REFUNDABLE ADMINISTRATION FEE).

MEET THE TEACHER



JAMIE ELIASON

My Favourites

- Hobbies: Reading, baking, sewing, and embroidery
- Colours: Purple and green
- Drink: Chai latte
- Flower: Daisy
- Food: Waffles

Hello!

I'm Mrs. Eliason, and I'm so excited to be your playschool teacher! I'm looking forward to a year full of learning and play.

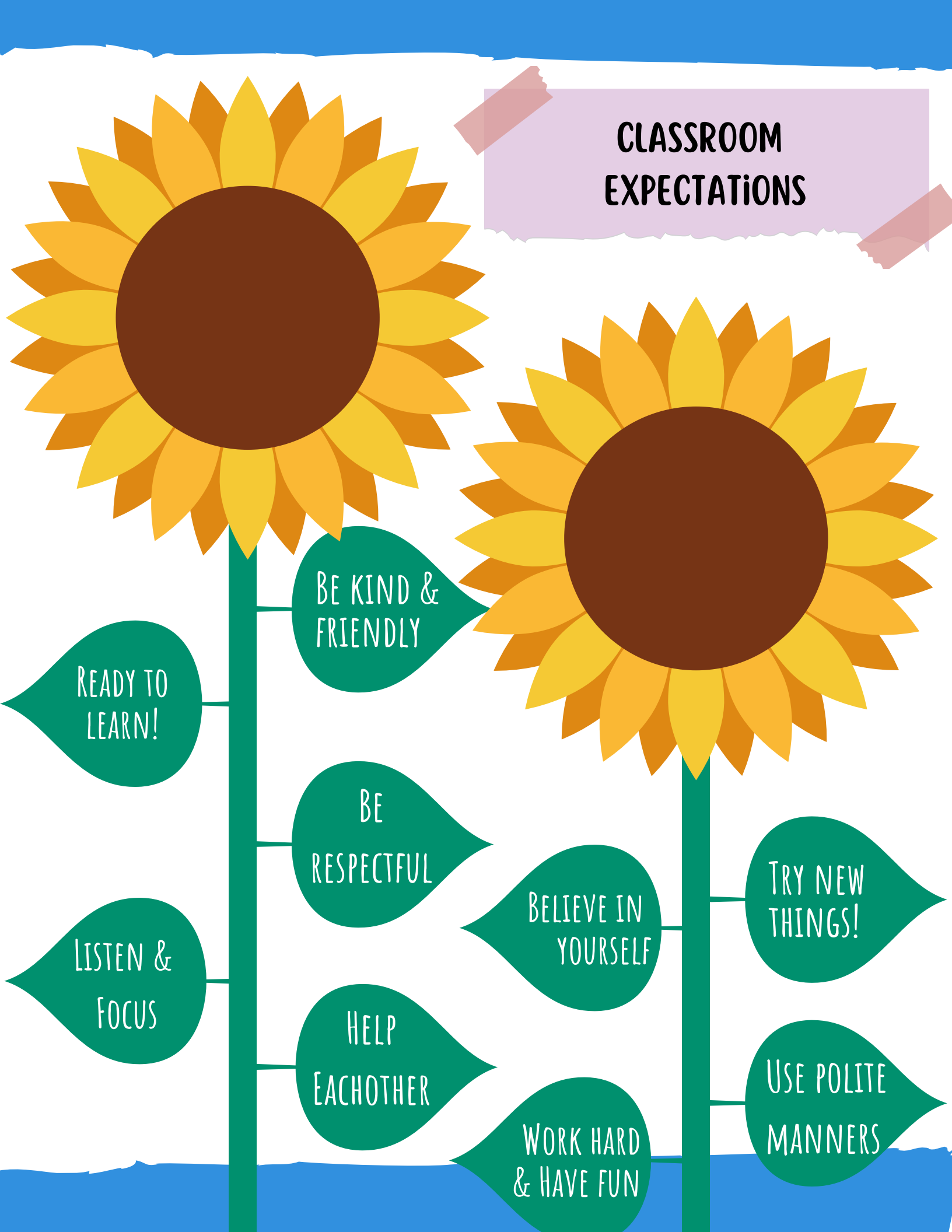
I was born and raised in Saskatoon and have lived in Outlook for the past eight years with my husband, Michael, and our children, Lucas, Brooklyn, Lilly, and Brody. Before becoming a mom, I worked as an EA and youth care worker, and I'm excited to use both my professional and personal experiences to create a fun and engaging learning environment for everyone.

If you ever have any questions or concerns, please don't hesitate to reach out. I'm so excited to spend this year with you!

Contact Us:

outlookplayschool.com
outlookplayschool@gmail.com





CLASSROOM EXPECTATIONS

BE KIND &
FRIENDLY

READY TO
LEARN!

BE
RESPECTFUL

LISTEN &
FOCUS

HELP
EACH OTHER

BELIEVE IN
YOURSELF

TRY NEW
THINGS!

WORK HARD
& HAVE FUN

USE POLITE
MANNERS

LEARNING OBJECTIVES

WE HAVE MADE SEVERAL
IMPROVEMENTS TO OUR PROGRAM
THAT WE HOPE YOU WILL ENJOY.
WE FEEL THAT THIS PROGRAM WILL
BETTER PREPARE YOUR CHILD FOR
THEIR STEP INTO KINDERGARTEN
AT AGE 5.



OBJECTIVES

- LETTERS & NUMBERS
- SHAPE KNOWLEDGE
- COLOUR RECOGNITION
- WRITING THEIR NAME
- SOCIAL & EMOTIONAL LEARNING

IF YOU HAVE ANY QUESTIONS OR CONCERNS
AT ANY POINT IN THE SCHOOL YEAR PLEASE
REACH OUT TO US!

THANK YOU



THANK YOU FOR CHOOSING
OUTLOOK & DISTRICT PLAYSCHOOL.
WE LOOK FORWARD TO HELPING YOUR
CHILD GROW.

